

Alaska Type 1 and Type 2 Incident Management Team Nomination and Selection Process

Introduction

The Alaska Operations (Ops) Committee has responsibility for the recruitment, selection and oversight of the Alaska Interagency Incident Management Teams (IMTs). The Ops Committee performs these duties under a charter from the Alaska Wildland Fire Coordinating Group (AWFCG):

http://fire.ak.blm.gov/content/admin/awfcg_committees/Operations/AWFCG_Operations_Committee_Charter_%202006.pdf

Alaska IMT Pool Concept

The Alaska Interagency Incident Management Teams operate under an interagency resource pool concept. Each year, IMT applications are solicited from employees of Federal and State agencies as well as from AD and EFF personnel. ICs, C&G, Unit Leader, and certain additional positions are selected from the applicant pool to serve as Primary team members for two Type 2 rotations and one Type 1 rotation:

- Alaska Type 2 Black Rotation
- Alaska Type 2 Green Rotation
- Alaska Type 1 Rotation

Applicants may apply for and prioritize one or more positions for the Type 1 and 2 team rotations. Depending on qualification level and availability, the applicant may apply for individual positions as a Primary, Alternate, Trainee, Mentee, or Apprentice (see below for definitions).

Primary members for each position on the three team rotations will be selected from nominees that have indicated Primary qualification/ availability on their application. Some team rotations may not have a Primary member identified for a particular position and instead will draw from the Alternate pool prior to the start of its rotation.

Qualified Primary applicants not selected for Primary positions will be placed in a position pool to be drawn from, prior to drawing from the Alternate pool, when Primary members are unavailable for a particular rotation.

Alternate applicants will be placed in the Alternate pool to be drawn from when Primary members are unavailable for a particular rotation.

Primary team members may remain in the Alternate pool for other rotations with IC or Section Chief approval.

All Alaska IMT participants are important to our incident management program and are considered members of the Alaska Interagency Incident Management Team.

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Nomination

All candidates for the Alaska IMT rotations **must apply annually** in order to be considered in the selection process. Nominations may be submitted at the following qualification/ availability levels:

Primary

An applicant who is fully qualified and will be available for rotation every ten days in the case of Type 2, or according to the national rotation list in the case of Type 1. Applicants will be available for incident assignments as described in the National Interagency Mobilization Guide. Supervisors of those nominated as Primary team members should have a plan in place that allows these applicants to fulfill their obligation to the teams should they be selected as primary team rotation member.

Alternate

An applicant who is fully qualified yet has restricted availability. When available and requested, applicants in this category fill in for absent Primary team rotation members.

Mentee

An applicant who is targeted for a Command & General Staff (C&G) position and needs C&G experience in order to meet S-420 Command & General Staff or S-520 Advanced Incident Management prerequisites.

Trainee

An applicant who has an initiated taskbook and meets NWCG requirements for trainees in this position, and is ready to fill the trainee role on the Type 1 or Type 2 team rotation.

Apprentice

An applicant without an initiated taskbook, but who is committed to developing the skills and competencies necessary to fill the position at a future date. May be ordered by IMTs as Technical Specialists and given a role that will provide training and practical experience toward that end.

Applicants may apply for one or more positions as a primary, alternate, mentee, or trainee for the Type 1 rotation, a Type 2 rotation, or both. Applicants should prioritize their preference when applying for more than one position and/or Team. All nominations must be approved by the applicant's immediate supervisor, and must include any other specific approvals required by the nominating agency. It is the responsibility of the nominating agency to ensure that all applicants meet the position requirements for the position(s) and the qualification level(s) they are applying for. Application forms are available year-round on the following website:

<http://fire.ak.blm.gov/logdisp/overhead.php>

Nomination Due Dates

Incident Commander (IC) nominations are due by **close of business on the last day of the Fall Fire Review**. All other nominations are due to the applicant's Ops Committee Agency Representative by the **close of the first business day in February**. Agencies will be responsible for prioritizing within-agency duplicate nominations prior to selection meetings.

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Team Rotation Selection

By the **first week** of **November**, the Ops Committee Agency Representatives will forward their agency lists of IC applicants to the Ops Committee Chair or his/her designate. By the **second week** of **February**, agency lists of other team applicants will be forwarded to the Ops Committee Chair or his/her designate. Agency lists will be compiled into a single interagency list prior to selection meetings. Selection factors will include past performance and conduct, team commitment, agency priorities (including Interagency Fire Program Management (IFPM) requirements and allocation of forces considerations), and other factors. Nominations, or individuals without a nomination form, received after the deadline will be considered on a case by case basis and will be given a lower priority.

IC Selection

The Ops Committee will make recommendations for Type 1 and Type 2 ICs to AWFCG following **the Fall Fire Review** and prior to AWFCG's November conference call. AWFCG will make final IC selections by their **first quarter meeting**. IC candidates may be asked to provide a letter of interest and resume, and may be interviewed by AWFCG prior to selection.

C&G Selection

By the **second week of February** the Ops Committee will meet with ICs to select C&G team members for the Type 1 and 2 IMT rotations.

Unit Leader & Others Selection

By the **third full week of February** the Ops Committee will meet with the ICs and Section Chiefs in order to jointly assemble the standing IMT rotations.

Notifications

By the **first business day in March**, selected Primary, Alternate, Mentee, and Trainee rotation members will be notified at the email address on their nomination form. Team rosters will be posted on the AICC – Logistics and Dispatch – Overhead website at:

<http://fire.ak.blm.gov/logdisp/overhead.php>

Team Rotation Configurations

Selection for a rotation position does not guarantee that a team member will be included on the roster for every incident. The IC has the authority and responsibility to reconfigure his (her) team at any time in order to maintain an effective and efficient organization. The type and number of rostered positions filled on an assignment may vary based on incident specific factors.

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Type 1 Team Rotation Configuration

Type 1 Short and Long-team configurations are established in the National Interagency Mobilization Guide. (<http://www.nifc.gov/nicc/mobguide/Chapter60.pdf>). The following positions will be selected for the Alaska Type 1 Team rotation (the 17 negotiated positions may vary):

Type 1 Team Configuration					
Short		Long		Negotiated	
Job	Count	Job	Count	Job	Count
ICT1	1	ASGS	1	PIO1	1
DPIC	1	ATGS	1	SOF1	1
PIO1	1	DIVS*	4	FSC1	1
SOF1	1	TIME	1	LSC1	1
OSC1	2	COMP	1	LOFR	1
AOBD	1	PROC	1	ATGS	1
FSC1	1	RESL	2	OPBD	2
PSC1	1	SITL	1	BCMG	1
LSC1	1	FBAN	1	MEDL	1
		COML	1	FDUL	1
		SPUL	1	HEB1	1
		FACL	1	DMOB	1
		GSUL	1	ORDM	1
				GISS	1
				COST	1
				CTSP	1

* All fully qualified DIVS nominations will be included on the Alternate list. Primary selections will be made on an assignment by assignment basis.

In addition, alternates, mentees and trainees for each of these positions will be identified during the selection process. This list will be posted along with the selected team rotation configuration.

Type 2 Team Rotation Configuration

Type 2 team rotation selections will include:

Type 2 Team Configuration				
Command	Operations	Planning	Logistics	Finance
ICT2	OSC2	PSC2	LSC2	FSC2
SOF2	ASGS	SITL	COML	TIME
PIO2	ATGS	RESL	SPUL	COST
	HEB1	CTSP	ORDM	INJR
		SCKN	RCDM	EQTR
		FOBS	FACL	
		GISS	INCM	
			COMT	

Trainees, alternates, and mentees for each of these positions will be identified during the selection process. This list will be posted along with the selected primary team rotation configuration.

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IMT Stand-up and Stand-down Procedures

The Alaska Type 1 Team is typically unavailable for the national rotation during the Alaska fire season as its members also staff the Type 2 team rotations for in-state fires. Once AWFCG determines that the Type 2 IMT rotations can stand-down (typically mid to late July), the Type 1 Team rotation will normally be activated.

The process of standing-up or standing-down a team rotation is initiated by Protection Agency (AFS, DOF, USFS) Fire Management Officers, after consulting with their Agency Administrators and cooperators (BIA, FWS, and NPS for AFS; key boroughs for DOF). The FMO recommendation is passed to the chair of the AWFCG Operations Committee. The Operations Committee will be queried and a recommendation will be forwarded to the AWFCG Chair for ratification by the Group.

The AWFCG Chair will distribute the stand-up / stand-down decision to the AWFCG parent body, as appropriate, and the Alaska Interagency Coordination Center Manager, who will advise the Alaska Incident Management Team(s) representative and the National Interagency Fire Center in Boise.

Commitment

Team rotation selections will expire on March 1 of the year following selection. The expected level of commitment will vary based on team type and individual qualification level as described below. Those that cannot meet the expected commitment level should be nominated as alternates. It is the responsibility of the Incident Commander (IC), in conjunction with Section Chiefs, to arrange for apprentices and mentees and to notify the Alaska Interagency Coordination Center (AICC).

Type 1 Team Rotation Commitment

In general, primary team members as well as trainees/mentees of the short and long team rotations are expected to be available for each national rotation beginning 24 hours prior to the team reaching the #2 position until the team rotates from the #1 position or is assigned. The 17 negotiated positions will be identified at the time of the assignment by the Section Chiefs, and these individuals will be asked to commit to the team through the full assignment. The national Type 1 Team rotation can be viewed at: http://www.nifc.gov/nicc/logistics/teams/imt_rotate.pdf

Type 2 Team Rotation Commitment

Currently, two Type 2 team rotations are fielded each season. The Black Team rotation and Green Team rotation alternate 10 day availability beginning in mid April. Primary team members are expected to be available during their assigned rotation. Two days prior to the start of each new rotation AICC will send out an email to Primary rotation members requesting confirmation of availability through a link to an online spreadsheet. Trainees, mentees, and apprentices will receive a similar request for confirmation of availability. The IC and Section Chiefs will develop a team roster for that rotation based on responses. Rostered team members will be notified, and will be expected to remain available throughout the 10 day period. The Type 2 Team rotation can be viewed at:

<http://fire.ak.blm.gov/predsvcs/resources/type2teams.php>

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Team Member Removal

The IC has the authority and responsibility to remove an individual from the team at any time in order to maintain a cohesive, effective and efficient organization. In the event an individual is removed, his (her) Ops Committee Agency Representative will be notified and provided with supporting documentation for follow-up review and resolution.

Oversight

In addition to recruitment and selection, the Ops Committee will work with the teams and the dispatch system to fill mid-season vacancies. ICs will forward all IMT (not individual) incident evaluations to the Ops Committee Chair. AWFCG will remain the final authority for IMT issues not resolvable at the Ops Committee level.

2012 Timeline

Critical Dates	Operations Committee Deadlines and Actions
October 4, 2011	Interagency Fall Fire Review begins.
October 7, 2011	IC applications due; Interagency Fall Fire Review ends.
October 14, 2011	Ops Committee makes IC recommendations to AWCG.
February 2012	AWFCG Quarterly Meeting; IC selections;
February 1, 2012	Team applications due to Ops Committee Agency Reps.
February 7, 2012	Ops Committee Chair receives agency prioritized applicant lists from Ops Committee Agency Reps.
February 14, 2012	Ops Committee meets with ICs to select C&G. Ops Committee Chair distributes compiled interagency applicant list to ICs and Ops Committee.
February 21, 2012	Ops Committee meets with ICs, and Section Chiefs to assemble standing teams.
March 1, 2012	Selected primary, alternate, mentee, and trainee team members notified; Team Configurations and Prioritized Alternate, Trainee lists posted on AICC website
April 2012	Alaska Incident Management Week (IMT meetings, FMO workshop)