



Alaska Wildland Fire Coordinating Group

**U.S. Department
of the Interior**

Bureau of Indian Affairs
Bureau of Land Management
National Park Service
US Fish and Wildlife Service

State of Alaska

Department
of Natural Resources
Division of Forestry

Department
of Environmental Conservation

**U.S. Department
of Agriculture**

US Forest Service

Native Organizations

Association of Village
Council Presidents

Chugachmiut

Tanana Chiefs Conference
Anchorage Fire Department

February 26, 2009

Congratulations on your selection and/or interest in Alaskan incident management. This year we received more team nominations than ever before. We want to do everything we can to continue this trend. To this end we have gone to considerable effort to list alternates, trainees, mentees, and apprentices. In addition, we have compiled a list of applicants for positions not typically carried by the teams. These lists will be maintained and added to and will be valuable resources for section leaders seeking to fill openings as they occur.

This letter serves as reminder that "Alaska Incident Management Week" will be held April 6th – 10th at Alaska Fire Service, Building 1541 (Main Building) in the primary training room(s). The attached agenda will give you an idea of the scheduled activities and their intended audience. The week's activities include a C & G Meeting, Incident Business Management Workshop, FMO/Agency Administrator Meeting, and the Type 1 & 2 Team Meeting on April 8th & 9th. We will provide a list of registered attendees from your Operations Committee representative to the front gate so you can get a pass for multiple days. In any case, be prepared to follow the attached instructions to get on base.

The keynote speaker for the team meeting will be Captain Al Haynes, pilot of UA Flight 232, which crash landed in Sioux City, Iowa in July, 1989. Captain Haynes will tell his story of teamwork in the context of 1) communications; 2) preparation; 3) execution; 4) cooperation; 5) and luck. The presentation will be on Wednesday morning at 09:30 and there will be an open invitation to all agency personnel and emergency service responders.

Again, thank you for your interest. Your participation is welcome and appreciated whether or not you have been selected as a primary team member. If you maintain availability and preparation your opportunity will come. We have placed an emphasis on working with the Alaska Wildland Coordination Group via the Operations Committee. Know your representative and give them your input and feedback concerning Alaska incident management.

If you have team photos and would like to see them in a slide show, please email to blamb@ak.blm.gov and he will include them. 1024x768 pixels is the best format to transfer but any format will do.

Sincerely,

Tom Kurth
Incident Commander, Type 1

Lynn Wilcock
Incident Commander, Type 1
Praevius Imperator

Tony Doty
Incident Commander Type 2, Green Team
Deputy Incident Commander, Type 1

Rob Allen
Incident Commander, Type 2, Black Team
Operations Section, Type 1

2009 ALASKA INCIDENT MANAGEMENT WEEK

April 6-10, 2009

Alaska Fire Service Training Room, Building 1541

AGENDA

April 6, Monday: Type 1 and Type 2 Command and General Staff Meeting

Expected attendees: T1 and T2 C&G – primary, trainees, mentees

Objective: Finalize week's agenda and discuss national IMT concerns and issues.

1300 – 1700 Type 1 and Type 2 Command and General Staff Meeting

Review Alaska Team Incident Emergency Plan (IEP)

April 7, Tuesday: Alaska Incident Business Management Workshop

Expected attendees: Finance, Logistics, and other interested participants

Objective: Review new and emerging Incident Business issues

0830-0845	Welcome & Introductions	Ron Knowles
0845-0945	National Incident Business Practices Working Team	Kathy Shelton
0945-1000	Break	
1015-1115	AFS Incident Business Update	Barb Sylte
1115-1130	IMT 1 Update	Lynn Standley Coe
1130-1300	Lunch	
1300-1400	AK DOF Incident Business Update	Karen Gordon
1400-1415	Break	
1415-1630	Open Topics	Ron Knowles

April 8, Wednesday: Incident Management Team Workshop General Session

Expected attendees: All team members and interested participants

Objectives:

1. Encourage team cohesion between all Alaska Incident Management personnel.
2. Refresh and fine-tune skills and knowledge for the upcoming fire season.
3. Review team expectations and protocols.
4. Foster interagency relationships for future team participation.

0800 - 0815	Welcome and Introduction	Tom Kurth
0815 - 0830	AWFCG Address	Steve Heppner
0830 - 0845	AICC Update	Dave Curry
0845 - 0900	Predictive Services Update	Sharon Alden
0900 - 1100	Guest Speaker - Teamwork	Captain Al Haynes
1100 - 1115	Human Resources Updates	Ron Knowles
1115 - 1200	Review of Team SOP	Tom Kurth
1200 - 1300	Lunch	
1300 - 1400	Review of Team SOP continued	Tom Kurth
1400 - 1430	Incident Commanders Updates	Tony Doty
	National Team Talking Points	
	New National Policy	
	Key Decision Logs (KDL's)	
	Large Fire Cost Reviews	
	Supplemental Resources & IMT Impacts	
	Improving Fire Decisions Overview	
1430 - 1500	Type 3 Teams - local government	TBD
1500 - 1630	Section Breakouts	

Operations:

Operations Section SOPs and expectations

Dealing with Aircraft

Team Mobilization - Rental cars and you. How to beat check in.

Air Ops Break out- they talk Air stuff.

Last shift/days off/1 in 21 or 14 days and out

Tracking Heavy Equipment and the use of Staging Areas

Demob and you

Logistics:

Roles and responsibilities
Order, tracking, and demob of heavy equipment
Logistic updates
What team commitment means

Finance:

ISuite updates as they pertain to Finance
Update to Shift Ticket Issue
Discussion on Comp/Claims distribution
Conducting ourselves both professionally and personally
What commitment means within the team concept
Review/further discussion of Incident Business Mgmt meeting topics
Finance training opportunities
New documentation requirements
Local hire (AD/EFF)
VIPER database

Safety:

Review Alaska Incident Emergency Plan
MRSA
Helicopter Medevacs
Snags and safety protocols around snags
Local hiring and safety training
Accident investigations (Safety Officers role and training)
Lessons learned from the 2008 season

Information:

Introductions, Sign up for PIO Email List, Individual Needs/Questions
National Update

- Background and update on NIMO Team
- New key messages
- How we communicate about measuring success - 209 info

AK Interagency Key Messages
National Update continued...

- Social networking – what’s the rub?
- InciWeb
- Wrap Up
- Individual needs/questions list addressed

Plans:

Resource Unit update and review

- ISuite updates
- Resources and operations communications
- Demobilization product priorities

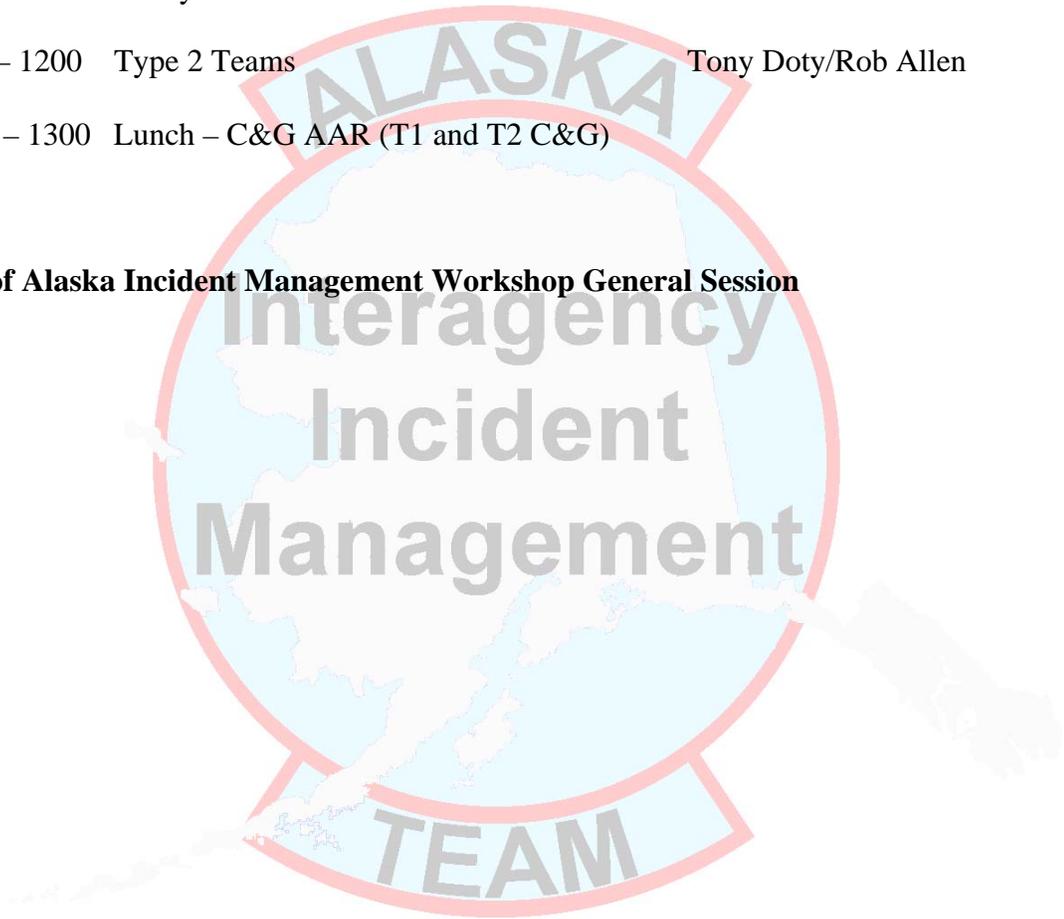
Situation Unit update and review

- 209 now and future
- WFDSS product requirements

April 9, Thursday: Incident Management Team Workshop General Session
continued

0900 – 1100	Section Presentations/Information Operations Finance Plans Logistics Information Safety	Section Chiefs Rob Allen Lynn Standley Coe Marsha Henderson Joe Faulise Pete Buist Ken Bullman
1100 – 1200	Type 2 Teams	Tony Doty/Rob Allen
12:00 – 1300	Lunch – C&G AAR (T1 and T2 C&G)	

End of Alaska Incident Management Workshop General Session



Fire Management Officer Meeting and Agency Administrator/Resource Advisor Meeting

Expected attendees: Agency FMOs/Agency Administrators/Resource Advisors

Objectives:

1. Introduction and interaction with IMT Type 1 & 2.
2. What's new for FMOs, AA and RA for 2009.
3. Discuss 2009 policy implementation issues.

1300 – 1700 Alaska Fire Management Officer Meeting

Agenda items may include:

- Synopsis of Incident Management Team Meeting
- Updates of Plans, Agreements, Guides, and Policy
- Decision Support System update
- AICC operations review and update
- Statewide suppression resource availability and prioritization
- Type 2 IA crew certification and mobilization
- Mapping sites – Google Earth, AICC website, State Dispatch

Agenda to follow soon.....

April 10, Friday: Fire Management Officer Meeting and Agency Administrator/Resource Advisor Meeting continued

0800 – 1300 Fire Management Officer Meeting continued

End of Fire Management Officer Meeting

ATTENTION STUDENTS!

If you are not an AFS employee and will be attending training at Alaska Fire Service the following information will be useful to you.

Lodging

If you plan on staying in the AFS barracks (Bldg 1003, Ft. Wainwright) you will need to call Rick Davis, AFS Barracks Manager or David Edwards to make a reservation. They can be reached at 356-5706. You need to make your reservations as far in advance as possible. The barracks does not accept cash or credit cards, therefore, a reimbursable charge code is the necessary form of payment. Your agency Training Coordinator is responsible for providing you with that code - Cindy Forrest-Elkins(State), Karen LaMay (NPS), Sid Hall (F&WS) or Gary Lehnhausen (FS). If you do not have a reimbursable charge code at time of check in you may have to find alternate lodging. Cost per night is \$6.45 and will be charged to the code provided.

Meals

Our dining hall is open 5 days a week for breakfast and lunch. Meals can be paid by signing in using the same reimbursable charge code that you use for the barracks. Meal hours and menus are posted throughout AFS. The food is good and the convenience of not having to go off Fort Wainwright to eat is an added bonus.

Lunch breaks will be no longer than 1 hour and 15 minutes. That is normally not enough time to leave post to eat. There are other places to eat on Ft. Wainwright: Burger King, the Bowling Alley, the Base Exchange Food Court and the Last Frontier Club. A lot of folks bring their lunch which is always an option.

Access to FT. Wainwright

Alaska Fire Service is located on FT. Wainwright which is a military installation. Your name will be placed on the post access list prior to your arrival to training. You must stop at the main gate Visitor's Center (white trailer), located before the traffic circle as you enter Ft. Wainwright from the intersection of Airport Way and Steese Highway, to acquire an entry pass. The only exception to having to acquire a pass is if your vehicle already has a permanent sticker issued by the Provost Marshall's office. You will need to take the following into the trailer with you to get your pass:

Photo ID (Driver's License or government ID) – all drivers.

Private Vehicles - vehicle registration and proof of insurance.

Rental Vehicles - rental car agreement.

State Government Vehicles – letter that is in each glove box explaining that the registration and proof of insurance information is located in Juneau.

Federal Government Vehicle – Driver's License only.

If your class is scheduled for longer than one day you can request a pass for the duration of your class. Sometimes they will give you one, sometimes they won't (with the daily changing of "the guard" interpretations can be different). The pass acquisition mission will take approximately 20 minutes so plan accordingly.

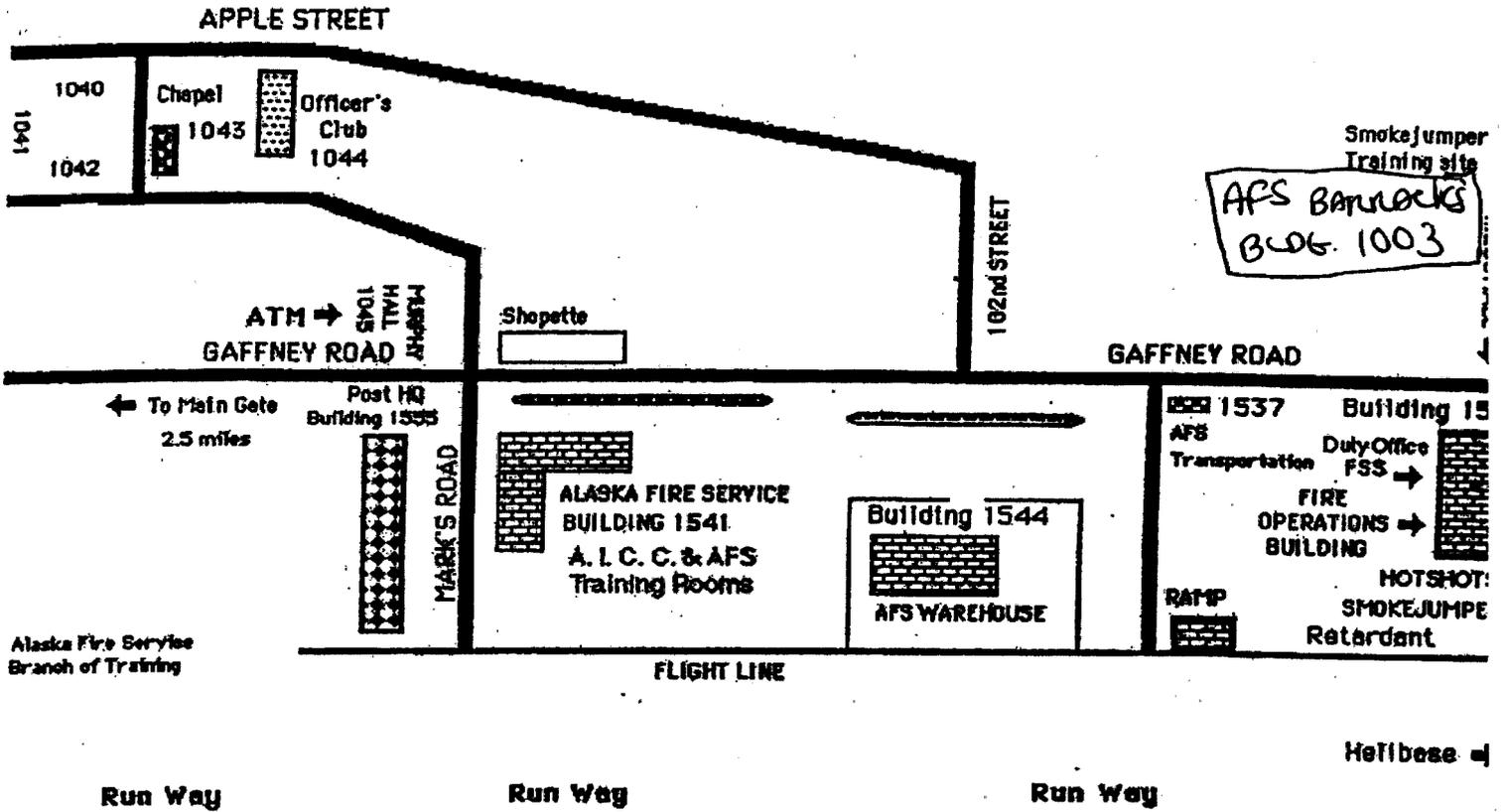
Once you obtain your pass, you will need to show the Security Guard at the main gate both your pass and your ID (so don't put it away). AFS is approximately 2.8 miles from the main gate. We are located on the SE corner of the intersection of Marks Rd & Gaffney Rd – Building 1541. Speed limits are enforced.

Emergency Phone Number

Call 907-356-5632 (AFS Training Office) and we can get a message to the student.



ALASKA FIRE SERVICE FACILITIES
FORT WAINWRIGHT, ALASKA



attn: Fred Kutzner

**- Alaska Fire Service -
Training Rooms
Fairbanks, AK**

