

# Alaska Wildland Fire Coordinating Group



## *U.S. Department of the Interior*

- ▲ Bureau of Indian Affairs
- ▲ Bureau of Land Management
- ▲ National Park Service
- ▲ US Fish and Wildlife Service

## *State of Alaska*

- ▲ Department of Fish and Game
- ▲ Department of Environmental Conservation
- ▲ Department of Natural Resources, Division of Forestry

## *U.S. Department of Agriculture*

- ▲ U.S. Forest Service

## *Native Organizations*

- ▲ Association of Village Council President
- ▲ Chugachmiut Corporation
- ▲ Tanana Chiefs Conference

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## MEMORANDUM

To: AWFCG Members

From: Mark Musitano  
Chair, Operations Committee

Subject: 2008 Alaska Interagency Type 2 Incident Management Team Procedures and Roster

Date: May 7, 2008

The Alaska Wildfire Coordinating Group (AWFCG) Operations Committee will sponsor the Interagency Type 2 Incident Management Teams (IMT) and coordinate with the Alaska Interagency Coordination Center (AICC) on procedures for team mobilization, availability notification and rotation. Committee Members include:

**Mark Musitano - Chair**, Eastern National Parks Fire Management Officer  
**Peter Butteri – Vice-chair**, Tetlin NWR Fire Management Officer, Fish & Wildlife Service  
**Tom Kurth**, Fire Operations Forester, Alaska Division of Forestry  
**Dave Whitmer**, Chief of Fire Operations, Alaska Fire Service  
**Ron Knowles**, Fire Budget Analyst, U. S. Forest Service  
**Steve Heppner**, Regional Fire Program Manager, Bureau of Indian Affairs

### Assumptions/Rational

Due to the shortage of qualified personnel nominated to primary team member positions, it may not be possible to field more than one Alaska Incident Management Team (Type 1 or Type 2) at the same time.

There is inherent value in maintaining the Type 1 IMT. However, the Type 2 IMT program must be given priority over the Type 1 IMT during the Alaska fire season. The Type 1 IMT is dependent upon a viable Type 2 IMT program.

Agency personnel should be given priority consideration over EFF/AD nominees.

## **Type 2 Team Composition**

Each Type 2 team will consist of the following:

- Incident Commander (ICT2)
- Operations Section Chief (OSC2)
- Planning Section Chief (PSC2)
- Logistics Section Chief (LSC2)
- Finance Section Chief (FSC2)
- Safety Officer (SOF2)
- Public Information Officer (PIO2)
- Air Support Group Supervisor (ASGS)
- Communications Unit Leader (COML)
- Supply Unit Leader (SPUL)
- Situations Unit Leader (SITL)
- Time Unit Leader (TIME)
- Computer Technical Specialist (CTSP)

When a Type 2 IMT is ordered, thirteen primary team members and a maximum of thirteen trainee/apprentice positions will automatically be filled. Other team positions will be ordered by the IMT as dictated by the demands of the assigned incident.

## **Team Physical Fitness Standards**

It is recommended that all team members meet a minimum of a “light” physical fitness rating, unless otherwise required by the PMS 310-1/NFES 1414, their position, or their agency. Team members need to meet any physical fitness requirements by April 12, 2008.

## **Type 2 Team Rotation Procedures**

1. AICC will maintain the team rotation list. The teams will begin 10 calendar-day rotations starting at 00:01 on April 12, 2008. The Operations Committee in conjunction with AICC will determine when the rotation cycle ends, the tentative ending date is July 30. The rotation schedule will be adjusted when a team is committed to an incident.
2. After being on-call for ten days without an assignment, a team will rotate to the bottom of the rotation list.
3. On the day and time a resource order for a team is received at AICC, the next team on the rotation schedule will be off-call until the first team returns from the incident. The off-call IC may attempt to put a second team together during this period.
4. After receiving an assignment, a team will go to the bottom of the rotation list. If the assignment lasts 24 hours or less, from receipt of an order at AICC to release of the team back to the rotation, the team will maintain its position at the top of the rotation list for the full ten day period.

## **Team Member Availability**

All primary, alternate, trainee and apprentice team members will receive a copy of the initial team selection and rotation schedule. It is the Incident Commander's (IC) responsibility to ensure that he/she has a full team during the teams' on-call status.

### Primary Members

Primary team members are expected to fulfill their obligations to the Incident Management Team to which they are assigned for the entire season. An individual team member may be released from commitment in emergency situations, with approval from the Incident Commander. It is the responsibility of a primary team member to note when he/she is expected to be on-call and to notify the IC if he/she cannot be on-call as designated. Replacements will be selected from the alternate list, will be “borrowed” from another team or will be selected from other qualified individuals. It is the responsibility of the Incident Commander to arrange for replacement team members and to notify AICC. If no primary member has been selected for a position, it is the responsibility of the Incident Commander in conjunction with AICC to fill the slot during each rotation.

### Alternates

Alternate team members may be called on a rotation by rotation basis to fill vacant positions. Alternates will only be on-call during rotation periods that they commit to.

### Trainees

A maximum of thirteen trainees will be dispatched with each Type 2 team. Additional trainees may be assigned dependent on agency or Program Managers. The trainee roster for each position will be prioritized before the start of the first rotation by the Operations Committee in conjunction with the ICs. Prior to each rotation all trainees will receive an availability notification request from AICC. The top prioritized trainee in each position who responds “Available” will be selected as the trainee for that rotation and will be placed on-call. If one of the 13 identified trainee positions is vacant during a rotation, the affected Section Chief may negotiate with the IC for a trainee in another position.

### Apprentices

Apprentices will be prioritized at the bottom of the trainee roster. If a trainee is not available for a particular rotation, an apprentice may be mobilized as technical specialist (THSP) to fill the slot.

### Operational Procedures

AICC will be responsible for notifying all team members and trainees/apprentices when they will be on-call. Team members and trainees/apprentices are responsible for knowing their status and informing their IC and AICC of any changes to their availability. All team members, when activated by AICC, must be en route within two hours of notification.

### Definitions

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|-----------|--|
| Primary   | Fully qualified and available for rotation every ten days. Individuals are available for 14 day assignments plus necessary travel. Primary team members have an obligation to their assigned teams for the entire season. Supervisors of those nominated as Primary team members should have a plan in place that allows these individuals to fulfill their obligation to the teams. |
| Alternate | Fully qualified, yet availability is restricted. When available and requested, individuals in this category fill in for Primary team members.  |
| Trainee   | An individual who has met all required training and position experience for a specified position and is approved by their home unit's certifying official, to initiate a performance based training assignment in order to become qualified in the position.   |

Apprentice	An individual who had not yet completed all of the prerequisite training or experience to be a trainee. However, the individual is targeted for a specific position or training, and practical experience will be of value.
Assignment	A team will be considered as “assigned” when they have received a delegation of authority for a specific incident or incidents.
On-Call	Available to respond within a 2 hour time frame but free to conduct personal business. Will keep local dispatch informed of how to contact.
Team	A team consists of thirteen primary team members and up to thirteen designated trainees/apprentices.
Day	A day is the twenty-four hour period starting at 00:01 of each calendar day.

These definitions are for purposes of this plan. They are not to be utilized for agency specific administrative/pay procedures.

**2008 ALASKA TYPE 2 INCIDENT MANAGEMENT TEAMS – ROTATION**

4/12/08 – 4/21/08 .....	Black
4/22/08 – 5/01/08 .....	Green
5/02/08 – 5/11/08 .....	Black
5/12/08 – 5/21/08 .....	Green
5/22/08 – 5/31/08 .....	Black
6/01/08 – 6/10/08 .....	Green
6/11/08 – 6/20/08 .....	Black
6/21/08 – 6/30/08 .....	Green
7/01/08 – 7/10/08 .....	Black
7/11/08 – 7/20/08 .....	Green
7/21/08 – 7/30/08 .....	Black

**NOTE:**

This schedule may change if/when one or more teams have an assignment greater than 24 hours. In this case, AICC will publish the current rotation schedule; however it is the responsibility of the team members to stay informed.

More information can be found on the following web site

<http://fire.ak.blm.gov/logdisp/overhead.php>

## 2008 Alaska Type 2 Team Organizations

### GREEN TEAM

ICT2	Rob Allen	(AFS)
OSC2	Chad Olson	(AFS)
PSC2	Alan Martin	(DOF)
LSC2	Randi Jandt	(AFS)
FSC2	Lynn Standley Coe	(AFS)
SOF2	Paul Van Hees	(DOF)
PIO2	<i>Alternate</i>	
ASGS	Mike Landau	(AFS)
COML	Jordan Halden	(EFF)
SPUL	<i>Alternate</i>	
SITL	<i>Alternate</i>	
TIME	Susan Scott	(AFS)
CTSP	<i>Alternate</i>	

### BLACK TEAM

ICT2	Tony Doty	(AFS)
OSC2	Ray Kraemer	(DOF)
PSC2	Marsha Henderson	(DOF)
LSC2	Mark Cox	(DOF)
FSC2	Sue Christensen	(DOF)
SOF2	Dave Hade	(AFS)
PIO2	Paul Slenkamp	(DOF)
ASGS	Greg Scully	(DOF)
COML	Lindsey Lien	(AFS)
SPUL	<i>Alternate</i>	
SITL	Mike Butteri	(AFS)
TIME	<i>Alternate</i>	
CTSP	<i>Alternate</i>	

## 2008 Alaska Type 2 Team Alternates (Not listed in priority)

### **ICT2**

Dave Jandt (AFS)  
Tom Kurth (DOF)

### **LSC2**

Tony Doty (AFS)  
John Frisone (AFS)  
John Greene (AFS)  
Marc Lee (DOF)  
Martin Maricle (DOF)  
Jim Odden (EFF)

### **PIO2**

Allison Jackson (USFS)  
Pete Buist (EFF)  
Morgan Warthin (NPS)

### **CTSP**

William Beach (AFS)  
Alex Clarke (AFS)  
Brian Lamb (AFS)  
John Palmer (AFS)  
Keith Pollock (AFS)  
Gary Schmunk (AFS)  
Thor Weatherby (AFS)

### **OSC2**

John Gould (AFS)  
Kato Howard (AFS)  
Dave Jandt (AFS)  
Dave Whitmer (AFS)

### **FSC2**

Barb Sylte (AFS)

### **ASGS**

Doug Gibbs (AFS)  
Gary Mullen (DOF)  
John Softich (AFS)

### **SPUL**

Ken Cruickshanks (DOF)

### **SITL**

Jim Couckuyt (EFF)  
Vince Galterio (AFS)  
Bud Rotroff (EFF)  
Larry Weddle (NPS)

### **PSC2**

Vince Galterio (AFS)  
Ilene Penas (AFS)

### **SOF2**

Ken Bullman (DOF)  
Larry Dorhorst (EFF)  
Steve Heppner (BIA)  
Fred Kutzgar (AFS)  
Charlyn Lacklen (AFS)  
John Winters (DOF)  
Rich Webster (DOF)

### **TIME**

Sherrelyn Argend (EFF)  
Jaci Toth (USFS)  
Eileen Wallace (AFS)

### **COML**

*None*

**2008 Alaska Type 2 Team Trainees and Apprentices**  
(Listed in priority order)  
Apprentices designated by (A)

**ICT2**

Dave Whitmer (AFS)

**LSC2**

Joe Faulise (DOF)

Janet Ladd (DOF)

(A) Lisa St. Clair (AFS)

**PIO2**

Jennifer Yuhas (FNSB)

Dan Warthin (NPS)

Anne Burns (AFS)

Jen Klugh (Anch. FD)

Lori Wiertsema (DOF)

Glen Holt (DOF)

Cindy Forrest (DOF)

Marc Lee (DOF)

**TIME**

Jolene Bante (AFS)

Tracy Nicholson (AFS)

Terry Rush (AFS)

Linda Breiner (NPS)

(A) Diana Kuest (FWS)

(A) Lorna Young (FWS)

(A) Kim Robinson (FWS)

(A) Louis Maloney (FWS)

**OSC2**

Mike Lambright (AFS)

Robert Schmoll (DOF)

Dave Martin (FWS)

Ed Sanford (DOF)

Clinton Northway (DOF)

Togie Wiehl (AFS)

Bill Cramer (AFS)

Tom Kurth (DOF)

Mark Musitano (NPS)

Robert Yeager (AFS)

**FSC2**

Jaci Toth (USFS)

**SITL**

Peter Butteri (FWS)

Jeff Ennenga (DOF)

Dan Warthin (NPS)

Melissa Wegner (AFS)

Elizabeth Brann (USFS)

Mike Trimmer (DOF)

Marlene Eno-Hendren (AFS)

Doug Albrecht (DOF)

James Higgins (AFS)

Jennifer Allen (NPS)

(A) David Gibbs (FNSB)

**PSC2**

Darla Theisen (DOF)

**SOF2**

Steve Theisen (AFS)

Dave Martin (FWS)

Bruce Swaim (DOF)

Tom Greiling (DOF)

Bud Rotroff (EFF)

Jim Couckuyt (EFF)

(A) David Gibbs (FNSB)

**ASGS**

Nic Strohmeyer (AFS)

Wes Stark (AFS)

Ty Miller (EFF)

**SPUL**

Ted Pierce (AFS)

**COML**

Ric Plate (DOF)

Ron Coleman (AFS)

**CTSP**

Tammy Mace (AFS)

Georgia Holton (BLM)