



Crucial 'Hot' Upt xleg Incident Organizer

Incident Name	
Incident Number	
Accounting Code	
Other Code	
Unit	

Incident Commander/s	Time	Date

Yes	No	IC's Checklist
		An Incident Complexity Analysis has been completed.
		Risk Management Process completed.
		Hazard mitigation in place.
		IRPG Briefing Checklist used for all incoming resources and documented.
		Work Rest Guidelines reviewed and tracked.
		Personnel are qualified for positions.
		Performance evaluations completed for resources assigned from outside local area.
		Type 3 IC accepts no collateral duties except for unfilled command and general staff positions.

Yes	No	Management Check
		After incident review (AIR) by Agency Administrator, Fire Program Manager, or Safety Program Manager.
		DATE: A

IC's Signature: _____

Initial Attack Fire Size-Up

Fire Name & Code:		AFS Fire Number	DOI:	
IC Name:			USDA:	
Descriptive Location:		State:		
**Arrival Date:		Time:		
**Coordinates:	Latitude	Longitude		
**Updated				
Coordinates	Latitude	Longitude		
Reported by:				
**Estimated Size:		acres	Ownership:	
Estimated Containment	Date:		Time:	
Estimated Control	Date:		Time:	
Fire Investigator?	<input type="checkbox"/> No	<input type="checkbox"/> Yes, on order	Name:	
Resources Responding (show how many of each type):				
Engines (Type)	Handcrews (Type)		Helicopters (Type)	
Engines (Type)	Handcrews (Type)		Helicopters (Type)	
Engines (Type)	Retardant (Loads)		Dozers (Type)	
Watertenders	Misc. Aircraft (Type)		Other	

Initial Fire Size-Up

**Values & Resources @ Risk ? <input type="checkbox"/> No <input type="checkbox"/> Yes - specify: (Native Allotments, Cabins, Camps/claims, people, other)				
**Management Options: Critical Full Modified Limited Control Problems: <input type="checkbox"/> No <input type="checkbox"/> Yes - specify:				
Are additional resources needed? <input type="checkbox"/> No <input type="checkbox"/> Yes - specify:				
**Ground Hazard(s):				
**Aviation Hazards: MOA MTR Powerlines Airports TFR Needed: Y N				
**Rate of Spread	1. Low	2. Moderate	3. High	4. Extreme
**Fire Behavior:	1. Smoldering	3. Running	5. Torching	7. Crown/spotting
	2. Creeping	4. Spotting	6. Crowning	8. Erratic
**Slope at Head of Fire:	1. 0-25%	2. 26-41%	3. 41-55%	4. 56-75% 5. 76+%
**Terrain:	1. Ridgetop		4. Middle 1/3 of slope	7. Valley bottom
	2. Saddle		5. Lower 1/3 of slope	8. Mesa/Plateau
	3. Upper 1/3 of slope		6. Canyon bottom	9. Flat or rolling
**Fuel Type:	1. Black Spruce		4. Tussock/Tund	7. Hardwood Mix
	2. White Spruce		5. Grass	8. SPC/HW Mix
	3. Tundra		6. Birch	9. Other (specify)
**Weather: windspeed mph / Temperature / Cloud Cover / Precipitation				
**Wind Direction:	1. Calm	3. NE	5. SE	7. SW 9. NW
	2. North	4. East	6. South	8. West 10. Erratic
**Dip Sites		**Scooper Sites		

****Call into Dispatch immediately.**

Hazard Evaluation 18 Situations that shout "Watch Out!"			Hazard Control Standard Firefighting Orders		
Present	Absent				
		Fire not scouted and sized up.	<ul style="list-style-type: none"> <input type="checkbox"/> Keep informed on fire weather conditions and forecasts. <input type="checkbox"/> Know what the fire is doing at all times. <input type="checkbox"/> Base all actions on current and expected fire behavior. <input type="checkbox"/> Have escape routes and safety zones, and make sure they are known. <input type="checkbox"/> Post a lookout when there is possible danger. <input type="checkbox"/> Be alert, keep calm, think clearly and act decisively. <input type="checkbox"/> Maintain prompt communications with your forces, your supervisor and adjoining forces <input type="checkbox"/> Give clear instructions and be sure they are understood. <input type="checkbox"/> Maintain control of your forces at all times. <input type="checkbox"/> Fight fire aggressively, but provide for safety first. <p>Have you complied with LCES?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Lookouts <input type="checkbox"/> Communications <input type="checkbox"/> Escape Routes <input type="checkbox"/> Safety Zones 		
		In country not seen in daylight.			
		Safety zones and escape routes not identified.			
		Unfamiliar with weather and local factors influencing fire behavior			
		Uninformed on strategy, tactics, and hazards.			
		Instructions and assignments not clear.			
		No communication link with crew members/supervisor.			
		Constructing fireline downhill with fire below.			
		Attempting frontal assault on fire.			
		Unburned fuel between you and the fire.			
		Cannot see main fire, not in contact with anyone who can.			
		On a hillside where rolling material can ignite fuel below.			
		Weather is getting hotter and drier.			
		Wing increases and/or changes directions.			
		Getting frequent spot fires across line.			
		Terrain and fuels make escape to safety zones difficult.			
		Taking nap near fireline.			
<p>What other safety hazards exist?</p> <p>List any other hazards and what you will do to mitigate them.</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>(Use IRPG for other hazard ID & mitigation.)</p>					
			PP		INITIATE

Work Rest Ratio Documentation Worksheet

This worksheet is designed to help IC's document and calculate amount of rest required to meet the 2:1 Work/Rest guidelines.

- Initial Attack operational period is not to exceed 24 hours except if Agency Administrator approves if 1) accomplish immediate and critical objectives or 2) address immediate and critical firefighter or public safety issues.
- The operational period commences when the employee comes on duty that morning. Subsequent operational shifts are not to exceed 16 hours.
- Rest Time is defined as time when the employee has the opportunity to sleep.

Date	Resource	Operational Period Start Time	Operational Period Stop Time	Total Hours Worked	Rest Time <small>(document hours when employee or module rested)</small>
Approval for shift lengths exceeding 16 hrs given by:			Date/Time Approval Given:		
IC Signature:				Date:	

**Official Document for Extended Work Shift
And/or
Deviation From 2:1 Work Rest Policy**

Date:	Time:	Incident Number:	Incident Name:	Unit:
Incident Type:	Operational Period:	Incident Commander:	IC Type (1-5)	

Justification

Name of Individual(s) or Crew:

Description of Situation: (Y)

Shifts in excess of 16 hours on _____ was due to:

- Travel Time not administratively controllable.
- Mobilization and travel of resources to incident location or relocation to incident facilities.
- Establishing and maintaining administrative, planning, and logistical support for incident.
- Evacuation, triage, structure protection, or emergency rescue.
- Establishing initial control of lines of the fire.
- Extended attack efforts to control potentially devastating incident activity.
- Incident unable to provide personnel with adequate food and lodging.
- Other/Additional:

Extended hour(s)	Date:	Work Hours:	Total Hours:
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Rational: (Y)

- Emergency mobilization of resources to and from incident or facilities.
- Efforts required setting up, supporting, and undertaking incident control actions.
- Imperative operational defensive actions to prevent loss of life, resources and property damage.
- Extenuating circumstances resulted in personnel being left on-location without food and lodging.
- Other/Additional:

Mitigation Measures

Actions taken to reduce impact on firefighter safety and reduce fatigue: (Y)

- Rest extended into the following operational period. Hours adjusted _____ On shift by:
- Other:

Mitigation hour(s)	Date:	Hours:	Total Hours:
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Incident Supervisor

AFTER ACTION REVIEW

Incident Name:	IC:
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Date	IC Type:	Resources:
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Critiqued by: (List names of attendees)

The purpose of this After Action Review is to evaluate decisions, actions and how well they worked. Were they within the Standard Operating Procedure and the rules?

AAR Leader Signature:	Date:
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Reviewed by:	Date:
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Comments: (Refer to Page 16 of the IRPG for recommended format of AAR Questions. Comment as applicable.)

Incident Status Summary (ICS-209)

1: Date	2: Time	3: Initial	Update	Final	4: Incident Number	5: Incident Name	
6: Incident Kind/Strategy		7: Start Date Time	8: Cause	9: Incident Commander	10: Incident Command Organization		11: State-Unit
12: County	13: Latitude and Longitude Lat: Long: Ownership at Origin:		14: Short Location Description (in reference to nearest town):				
15: Size/Area Involved	16: % Contained or MMA	17: Expected Containment Date:		18: Line to Build	19: Estimated Costs to Date	20: Declared Controlled Date: Time:	
21: Injuries this Reporting Period:		22: Injuries to Date:	23: Fatalities	24: Structure Information			
				Type of Structure	# Threatened	# Damaged	# Destroyed
25: Threat to Human Life/Safety: Evacuation(s) in progress ---- No evacuation(s) imminent -- Potential future threat ----- No likely threat -----				Residence			
				Commercial Property			
				Outbuilding/Other			
26: Projected incident movement/spread in 12, 24, 48 and 72 hour time frames:							
12 hours:							
24 hours:							
48 hours:							
72 hours:							
27: Values at Risk: include communities, critical infrastructure, natural and cultural resources in 12, 24, 48 and 72 hour time frames:							
12 hours:							
24 hours:							
48 hours:							
72 hours:							
28: Critical Resource Needs (amount, type, kind, and number of operational periods in priority order in 12, 24, 48 and 72 hour time frames): ex. 3 CRW1 (4); 1 HEL1 (5);							
12 hours							
24 hours:							

48 hours:

72 hours:

29: Major problems and concerns (control problems, social/political/economic concerns or impacts, etc.)
Relate critical resources needs identified above to the Incident Action Plan.

30: Observed Weather for current operational period:

Wind Direction: Wind Speed (mph): Peak Gusts:
Max. Temperature: Min. Relative Humidity:

31: Fuels/Materials Involved: A drop down box with the 13 Fire Behavior Fuel Models has been added. The incident would select the predominant fuel model with the option to include additional fuels information in the text box.

32: Today's observed fire behavior (leave blank for non-fire events):

33: Significant events today (closures, evacuations, significant progress made, etc.):

34: Forecasted Weather for next operational period:

Wind Speed (mph): Temperature:
Wind Direction: Relative Humidity:

35: Estimated Control
Date and Time:

36: Projected Final Size:

37: Estimated Final Cost:

38: Actions planned for next operational period:

39: For fire incidents, describe resistance to control in terms of:

1. Growth Potential -

2. Difficulty of Terrain -

40: Given the current constraints, when will the chosen management strategy succeed?

41: Projected demobilization start date:

42: Remarks:

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43: Committed Resources

Agency	CRW1		CRW2		HEL1	HEL2	HEL3	ENGS		DOZR		WTDR	OVHD	Camp Crews	Total Personnel
	SR	ST	SR	ST	SR	SR	SR	SR	ST	SR	ST	SR	SR		
Total															

44: Cooperating and Assisting Agencies Not Listed Above:

Approval Information

45: Prepared by:	46: Approved by:	47: Sent to: Date:	By: Time:
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