

- **Option two: Gov't. charge card** If you have a Gov. C.C. with purchase authority, if not have your supervisor use theirs.

Print an Exam Packet from the link above. Make an appointment with the doctor of your choice. Upon completion of the exam, pay for the service with your government credit card. Turn in completed Exam Packet to **Joy Edge**. Keep a copy of the invoice and use the following charge code to reconcile your statement: LLFA401000 LF1000000.HT0000 LXSS005R0000

****IMPORTANT**** Be sure to retain a copy of the last page indicating your clearance status, as you will need to present it to the individual administering the Work Capacity Test (WCT).

- If none of these options will work, notify your supervisor. Contact the Safety Manager at 356-5868 if you need additional information.

Completed exam packets should be mailed to:

Joy Edge
BLM Alaska State Office
2222 W. 7th Ave. #13
Anchorage, AK 99516