

WIMS Help Sheet

Request an Account

1. Go to the NAP site at: <https://nap.nwcg.gov/NAP/>. Click “Accept” on the Government Warning
2. In upper Right, select the drop down under “Request User Account”. Choose “Non-Vendor Account”.

The screenshot shows the top portion of the NAP website. At the top, there is a 'Message Board' section with a search bar for 'Username:' and 'Password:', and buttons for 'Retrieve', 'Reset', 'Login', and 'Request User Account'. Below this is a message: 'NAP-PROD LOG-ON ASSISTANCE For log-on assistance, please contact the IIA Help Desk at 1-866-224-7677.' The main section is titled 'Supported Applications' and contains a grid of application icons and names: Data Delivery System, e-Suite Enterprise, F&AM, INCWEB Administration, Interagency Cache Business System, Organization Information System, Resource Ordering and Status System, Weather Information Management System, and Web Status (ROSS).

3. Fill out the User Information for Step 1.
4. Under Step 2, Choose:
 - a. Application Access = WIMS-Weather Information System
 - b. Instance = PROD (Standard)
 - c. Enter contact information for your supervisor.
5. Step 3, verify your contact’s information is correct.
6. Step 4 will allow you to save your request.
7. It may take a few days, but you should soon get access to WIMS.
 - a. Once granted access, call Predictive Services at the GACC (907-356-5691) and ask for station access. You will need to provide your WIMS username and the areas that you will be doing WIMS (Tok, Galena, Southwest, etc.).
 - b. After access is granted, you will need to set up your SIG groups in order to proceed, or you will only be able to edit one station at a time. See the appropriate help sheet for details.