



NATIONAL INTERAGENCY FIRE CENTER  
**CASUAL PAYMENT CENTER**  
 A SERVICE FIRST ORGANIZATION  
 CASUAL PAYMENT CENTER MS 270  
 3833 S DEVELOPMENT AVE BOISE, ID 83705-5354  
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## Electronic Funds Transfer (EFT) Waiver Request

Check one:  BIA  BLM  FWS  NPS

NAME: \_\_\_\_\_ SSN: \_\_\_\_\_

As of March 1, 2013, all Federal payments must be processed electronically. The Treasury Department will discontinue issuing paper checks unless a valid waiver is in place.

According to 31 CFR Part 208.4 you may apply for a waiver if either of the following conditions exists (**please indicate which condition applies to you by checking the appropriate box. You may check more than one**):

- A)  "Electronic funds transfer would impose a hardship because of the individual's inability to manage an account at a financial institution due to a mental impairment," or
- B)  "Electronic funds transfer would impose a hardship because of the individual's inability to manage an account at a financial institution due to the individual living in a remote geographic location lacking the infrastructure to support electronic financial transactions."

This waiver will remain in effect for the current calendar year only. Any payments will be sent by paper check to the current mailing address on file. If any changes are needed to your mailing address, complete and send in a W-4 or Address Change Form.

*The U.S. Department of Treasury also offers a low cost account for Federal payments called an Electronic Transfer Account (ETA) that can be opened at a participating bank, savings and loan, or credit union. If you use this option, all payments will be sent to your ETA, and an EFT Waiver Request will not be required in future years. To find out where you can open an ETA, call 800-333-1795, or visit their Web site at [www.eta-find.gov](http://www.eta-find.gov).*

**By signing, I attest that I am the person named above and that I have read and understand the information presented. I am requesting a waiver to keep my Federal payment from being deposited electronically. I understand that all payments will be made by paper check and that in the event the check is lost, stolen, mutilated, or forged it may take up to six weeks or more to trace the check.**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_ PHONE #: \_\_\_\_\_

Privacy Act Statement: Information on this form is collected under the authority of the Administratively Determined (AD) Pay Plan. Information collected via this form is covered by the Privacy Act of 1974 and Privacy Act System of Records Notice DOI-85. The primary use of this information is to start, stop, or change entitlements and to process any voluntary or involuntary deductions on pay and leave issues. The information you furnish will be used to identify records properly associated with you, to obtain additional information to update your record, if necessary, and to determine any present or future entitlement. Disclosure may be made only to authorized persons according to Title 5 USC 552a and for uses described in System of Records Notices DOI-85. Submission of the information in this form is voluntary; however, requests will not be completed without the information needed to process the request.