

WIMS Help Sheet

Inputting Manual Observations

1. **Go to FAMWEB:** <http://fam.nwgc.gov/fam-web/>. Click on WIMS in the left-hand column. This brings up a username/password window.
2. Once in WIMS, the sequence of menus is:
 - a. From the Main Menu, choose “**DATA**”
 - b. From Data Menu, choose “**OBS**”
 - c. From Obs Menu, choose “**NOBS**”
3. In the NOBS screen,
 - a. Enter a Station ID or a SIG Group Name
 - b. Choose the Date (DD-MMM-YY)
 - c. Select “**Setup**”

Create Observations NOBS

Station ID: or Date:

4. **The Station ID and Obs Time will be filled in,**
 - a. Observation Type must be “O”.
 - b. Enter the rest of the data.

Station ID	Ob Tm	O T	W	Dry Tmp	Hum Val	M L	HC Rsk	Wind		10 Hr	Temp		RH%		Dur	Amt	Y L	FHC Rsk	W F
								Dir	SP		Max	Min	Max	Min					
500741	13	O	1	72	43		0	310	2		76	58	66	36	1	.03		0	N

5. **Select “Save”.** Your observation is now archived in WIMS database.