

Appendix C. FIRE NOTIFICATION LOG

Protecting Agencies are responsible for immediately contacting the affected jurisdictional agency(ies). All jurisdictions that may be impacted by the fire within 48 hours should be notified as soon as possible. Initial action should not be delayed if contacts cannot be made.

Zones/Areas/Forests must maintain logs documenting notification attempts. Completed notification logs will be included with the final fire report package. Appropriate notification contacts are described in **Appendix B** (also reference *Exhibit B* of the *Master Agreement* for current contact names and phone numbers).

Consider sharing the following during the notification process; however, do not delay notification due to incomplete information.

- Incident Location (Coordinates/ geographic description)
- Incident #
- Incident Name
- Cause
- Date/Time Reported
- Fire Management Option at Origin
- Ownership at Origin
- Jurisdictional agencies potentially threatened within 48 hours
- Identified values threatened
- Fuels, topography, weather, & fire behavior
- Resources on site/enroute/on order
- Management actions in progress
- Management action recommendations (standard/non-standard response)
- Issues/Concerns (e.g. IA forces Available, risk to public safety, risk to firefighters, smoke, Native Allotments, structures, probability of initial action success)

Fire Number: _____ **Fire Name:** _____ **Mgmt Option:** _____

Initial Response:

Standard

Contain

Confine

Non-standard

Point-protect

Monitor

Contact Date/Time: _____ Contact by: _____

Contact Name/Title: _____ Contact Agency: _____

Contacted at (phone #/email address): _____

Contact Method: Telephone Text Email In-person Other _____

Contact Confirmed: Yes No

Contact Notes:

Contact Date/Time: _____ Contact by: _____

Contact Name/Title: _____ Contact Agency: _____

Contacted at (phone #/email address): _____

Contact Method: Telephone Text Email In-person Other _____

Contact Confirmed: Yes No

Contact Notes:

Include copy of Alaska Fire Notification Log with Final Fire Report

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