

## **Appendix C. FIRE NOTIFICATION LOG**

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Protecting Agencies are responsible for informing Jurisdictional Agencies when wildfires occur on their lands or when their lands may be threatened within two burning periods. Zones/Areas/Forests must maintain logs documenting notification attempts. Completed notification logs will be included with the final fire report package. Appropriate notification contacts are described in **Appendix B**. (Reference *Exhibit B* of the *Master Agreement* for current contact names and phone numbers)

Consider sharing the following during the notification process; however, do not delay notification due to incomplete information.

- Incident Location (Coordinates/ geographic description)
- Incident #
- Incident Name
- Cause
- Date/Time Reported
- Fire Management Option at Origin
- Ownership at Origin
- Jurisdictional agencies potentially threatened within 48 hours
- Identified values threatened
- Fuels, topography, weather, & fire behavior
- Resources on site/en-route/on order
- Management Actions in progress
- Management action recommendations (standard/non-standard response)
- Issues/Concerns (e.g. I A forces Available, risk to public safety, risk to firefighters, smoke, native allotments, structures, probability of initial action success):

**Fire Number:** \_\_\_\_\_ **Fire Name:** \_\_\_\_\_

Contact Date/Time: \_\_\_\_\_ Contact by: \_\_\_\_\_

Contact Name/Title: \_\_\_\_\_ Contact Agency: \_\_\_\_\_

Contacted at (phone #/email address): \_\_\_\_\_

Contact Method: Telephone Text Email In-person Other \_\_\_\_\_

Contact Confirmed: Yes No

Contact Notes:

Contact Date/Time: \_\_\_\_\_ Contact by: \_\_\_\_\_

Contact Name/Title: \_\_\_\_\_ Contact Agency: \_\_\_\_\_

Contacted at (phone #/email address): \_\_\_\_\_

Contact Method: Telephone Text Email In-person Other \_\_\_\_\_

Contact Confirmed: Yes No

Contact Notes: