

## **Appendix C. FIRE NOTIFICATION LOG**

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Protecting Agencies are responsible for immediately contacting the affected jurisdictional agency(ies). All jurisdictions that may be impacted by the fire within 48 hours should be notified as soon as possible. Initial action should not be delayed if contacts cannot be made.

Zones/Areas/Forests must maintain logs documenting notification attempts. Appropriate notification contacts are described in **Appendix B** (also reference *Exhibit B* of the *Master Agreement* for current contact names and phone numbers).

Consider sharing the following during the notification process; however, do not delay notification due to incomplete information.

- Incident Location (Coordinates/ geographic description)
- Incident #
- Incident Name
- Cause
- Date/Time Reported
- Fire Management Option at Origin
- Ownership at Origin
- Jurisdictional agencies potentially threatened within 48 hours
- Identified values threatened
- Fuels, topography, weather, & fire behavior
- Resources on site/enroute/on order
- Management actions in progress
- Management action recommendations (standard/non-standard response)
- Issues/Concerns (e.g. IA forces Available, risk to public safety, risk to firefighters, smoke, Native Allotments, structures, probability of initial action success)

**Fire Number:** \_\_\_\_\_ **Fire Name:** \_\_\_\_\_ **Mgmt Option:** \_\_\_\_\_

**Initial Response:**

Standard

Contain

Confine

Non-standard

Point-protect

Monitor

Contact Date/Time: \_\_\_\_\_ Contact by: \_\_\_\_\_

Contact Name/Title: \_\_\_\_\_ Contact Agency: \_\_\_\_\_

Contacted at (phone #/email address): \_\_\_\_\_

Contact Method:  Telephone  Text  Email  In-person  Other \_\_\_\_\_

Contact Confirmed:  Yes  No

Contact Notes:

Contact Date/Time: \_\_\_\_\_ Contact by: \_\_\_\_\_

Contact Name/Title: \_\_\_\_\_ Contact Agency: \_\_\_\_\_

Contacted at (phone #/email address): \_\_\_\_\_

Contact Method:  Telephone  Text  Email  In-person  Other \_\_\_\_\_

Contact Confirmed:  Yes  No

Contact Notes:

*Include copy of Alaska Fire Notification Log with Final Fire Report*

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