

# Alaska Wildland Fire Coordinating Group Fire Danger Committee

## I. Purpose

The purpose of the Fire Danger Committee is to provide direction and collaborative interagency direction for fire danger in Alaska and updates on national direction and guidance. This committee provides comprehensive integration and coordination in support of statewide fire danger needs. The committee coordinates the statewide Fire Danger Operating Plan as well as keep current with Fire Danger changes and how to incorporate Alaska in to the national framework.

## II. Authority

The Fire Danger Committee is established under the authority of the Alaska Wildland Fire Coordinating Group (AWFCG): Memorandum of Understanding Sec V.

## III. Membership

- A. The membership of this committee is based on specific skill sets providing subject matter expertise from the AWFCG agencies. It will consist of a core group of up to two representatives from each agency. Committee members should possess knowledge about fire danger, both National Fire Danger Rating System (NFDRS) and Canadian Forest Fire Danger Rating System (CFFDRS). If an agency does not have personnel with this type of subject matter expertise, it will be the responsibility of that agency's AWFCG member to be the point of contact to this committee for needed information or data calls. Members will have agency authority and responsibility to work with national and statewide fire danger programs and speak for agency needs. Core committee members will be nominated by the AWFCG representatives.
- B. The core group will coordinate the creating and updating of the Alaska Interagency Fire Danger Operating Plan. They will request assistance and participation by specific subject matter experts for individual or agency-specific needs. Short-term task groups consisting of a combination of core members and invited specialists may be developed to address specific problems or data requests.
- C. Members from other AWFCG committees may be invited to coordinate proposals and projects.

## IV. Functions

- A. Develop and maintain a statewide Alaska Interagency Fire Danger Operating Plan.
- B. Evaluate the NFDRS 2016 and CFFDRS validity and use the most representative model.
- C. Provide consolidated feedback and critique of systems to ensure they include Alaska and local agency needs.
- D. Provide guidance to agencies to incorporate fire danger in fire program management.
- E. Identify local and national subject matter experts who can assist with evaluating and reevaluating Alaska Interagency Fire Danger Operating Plan.
- F. Coordinate will all agencies associated with the AWFCG and assure needs and requests are being met.

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## V. Organization and Structure

- A. The core members will elect a Chairperson and Vice-Chair. The Chairperson's responsibilities will rotate between the committee members, with the chairperson and vice-chair's term of office set at one year.
- B. For the purpose of this committee, a quorum (minimum number required to conduct official business) requires a majority of the core members.
- C. Task groups may be developed to address specific technical issues that can be resolved with a short term and finite time. Task groups reports and recommendations will be submitted to the committee for approval and/or further action.

## VI. Meetings and Reports

- A. Meetings will be held as often as necessary. The Chairperson is responsible for scheduling these meetings.
- B. The committee will keep meeting notes and the Chairperson will maintain storage of minutes and decisions made in committee meetings. These notes will be stored in a format that allows long-term storage and access to all committee members.
- C. Meeting are open to all interested entities.

## VII. Member Duties and Responsibilities

### A. Chair

- 1. Establish the time and place for all committee meetings, arrange for meeting facilities and provide agendas prior to meetings.
- 2. Request attendance of specific individuals at committee meetings.
- 3. Represent the committee at the AWFCG meetings as necessary.
- 4. Assemble, collate and prepare all material to be acted upon by the committee.
- 5. Maintain minutes, notes and other fields/data as needed.

### B. Vice-Chair

- 1. Serve as the Chair when the Chair is absent.

### C. All members

- 1. Function as leaders in the fire community in their area of expertise including building and maintaining relations with national, state, and local programs as appropriate.
- 2. Members will be leaders in fire danger both NFDRS and CFFDRS and their affects in Alaska and America.

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3. Participate in conferences, webinars, and other opportunities to remain in the forefront of fire modeling and analysis. Members will bring forward to the committee emerging issues, program updates, state-of-the-art changes and enhancements to national and statewide programs.
4. Each member is required to mentor his or her future replacement to the committee for continuity and allow the committee to continue to excel.

## VIII. Financial Support

Routine costs of members will be borne by the respective agencies. Training costs will be primarily borne by the sponsoring agency, with assistance from other members as needed.

## IX. Approval

This charter is effective as of the date signed and approved by the AWFCG. This charter will be revised only upon recommendation of a majority of the committee members and approval by the AWFCG.

Approval



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Chair, Alaska Wildland Fire Coordinating Group

Date:

11/7/19

