Appendix F. KNOWN SITES UPDATE PROCEDURES

The Known Sites Database (KSD) identifies infrastructure, and cultural and natural resource sites throughout Alaska that may be threatened by wildfire (See **3.11.3 Known Sites Database**). The dataset provides locations, descriptions, and jurisdictions, as well as direction regarding site protection priorities. The data are made available to fire managers through a password protected website in order to support wildland fire planning and decision-making. There are two primary sources of site information included in the KSD:

- Jurisdictional Agency inventory and assessments may be directly submitted to the AFS KSD Steward for immediate incorporation into the KSD.
- Data collected by IMTs will be submitted to the local dispatch office for the incident along with the final fire package. The dispatch office will then provide that information to the AFS KSD Steward and the appropriate Jurisdictional Agency(s) through the known sites clearinghouse. Data in the clearinghouse are preliminary, and subject to approval by Jurisdictional Agency administrative units on which sites reside.
  - Preliminary datasets will not be incorporated into the KSD until they have been verified by the Jurisdictional Agency.
  - Preliminary datasets will be viewable on the ArcIMS known sites map. The KSD will be updated on a semi-annual basis: November 1 and March 15.

Each time the dataset is updated, and upon request, the KSD Steward will provide metadata, summarizing changes, to all entities (Protecting and Jurisdictional Agencies' FMOs as well as pertinent Native partners). The metadata will contain a list of Global Unique Identifiers with the action taken on the site (i.e., added, deleted, changed geographically, and changed attributes).

Usernames and passwords to access the KSD can be requested through the AFS KSD Steward.

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