

National Multi-Agency Coordinating Group

3833 South Development Avenue; Boise, ID 83705

NMAC Correspondence L2023-03

April 24, 2023

To: Geographic Area Coordinating Group Chairs
From: National Multi-Agency Coordinating Group
Subject: Geographic Area Complex Incident Management Team Transition Plans

To prepare for implementation of Complex Incident Management Team (CIMT) standard configuration and the national incident management team rotation in January 2024, each Geographic Area (GA) is asked to provide a transition plan and other information to the National Multi-Agency Coordinating Group (NMAC).

Specific elements of the transition plan should include:

- Steps, with milestones, to transition current incident management teams to approved CIMT configuration (see NMAC Memo 2023-01, National Standard for Complex Incident Management Team [CIMT] Configuration, https://www.nifc.gov/nicc/administrative/nmac/NMAC_M2023-01.pdf).
- Procedures for use of the Incident Command Application Process (ICAP) for CIMT nominations beginning in the 2024 fire year.
 - The transition plan should include the date for transition to Complex Command and General Staff (C&G) positions (qualified and trainee) in the ICAP system.
 - The transition plan should include procedures for CIMT nominations and selections of personnel from outside the GA.
- Brief description of current CIMT recruitment and retention strategies.

In addition to the transition plan, GAs are asked to provide the following information:

- The estimated number of Complex C&G trainees who will need to attend S-520/CIMC over the next two years (2023-2024 and 2024-2025 training seasons) and the GA's criteria for prioritization of these trainees for attendance at the course(s). This information will allow the S-520 and CIMC Steering Committees to plan for and prepare sufficient course offerings.
- Anticipated number of CIMTs within the GA in 2024.
 - Forecast the number of CIMTs within the GA through 2026 if possible.
 - Identify the number of non-federal Incident Management Teams and CIMTs within the GA and whether any of those teams wish to participate in national rotation.
- Suggestions for appropriate national level recruitment and retention actions.

Transition plans and information should be provided to the respective GA NMAC liaison by June 15, 2023. The plans and information will assist in building a common operating picture as we progress toward full implementation and will allow NMAC to address implementation issues before they arise.

For more information, please contact your NMAC Geographic Area Liaison. Questions regarding the implementation of CIM may be directed to the Incident Workforce Development Group (IWDG) Coordinator, Jesse Bender, jbender@blm.gov.



National Multi-Agency Coordinating Group

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/s/ Jeff Arnberger

Chair, National Multi- Agency Coordinating Group

CC:

- Geographic Area Coordination Center Managers
- NMAC Representatives
- Aitor Bidaburu, Vice-Chair, National Wildfire Coordinating Group (NWCG)
- Chris Wilcox, Chair, Fire Management Board (FMB)
- Jesse Bender, Chair, IWDG

